

Event Terms and Conditions

Please note that when you make a booking for one of our events, you are agreeing to be bound by these terms and conditions.

Commitment to Equality

Everyone at any EVH event has equal rights to benefit from, contribute to and enjoy the event. This means, among other things, that we should avoid language and behaviour which is unacceptable to other participants which may be seen as offensive, racist or sexist etc. We trust that everyone will endorse these principles.

Points to Note

Places are subject to availability and therefore early booking is advised. Please ensure that the names of individual delegates are included as you would like them to appear on the delegate list.

Cancellations

We recognise that cancellations or changes sometimes have to be made to your booking. We will accept these in writing, email or fax up to seven working days prior to the event. No refund will be given after this date. Substitutions may be made at any time. Bookings which are withdrawn without a substitution being made will be subject to an administration fee of 10%. Non-attendance will result in the full delegate rate being charged. In the case of a genuine medical or personal emergency we will consider refunding the delegate fee less the administration charge, however we may require proof of the reasons for cancellation.

Joining Instructions

Approximately one week before the event you will receive joining instructions for the event; list of delegates and a final programme for the event.

Disclaimer

This programme is correct at the time of going to print. In the event of one or more of the advertised speakers being unable to attend, for reasons beyond the control of the conference organisers, we reserve the right to make alterations or substitutions to the final programme as deemed fit. All timings are provisional and may be subject to change. Views expressed by speakers are their own and may not necessarily be the view of EVH.

Data Protection Statement

In making this booking your contact details will be stored on our database. We will only use this data for the purposes of processing this booking.

Smoking

Smoking is only permitted in the designated areas outside the venue. This includes the use of Electronic Cigarettes.